

Park Lane Participation Group

Park Lane Surgery

Minutes of the meeting held 9th November 2023

Attendees	Apologies
Louis Wood Janet Dean Caroline Fairhall Alan Twaite Sue Gaskin Christine Hill Helena Church Richard Talaska	Neil Roberts Sylvia Soar Ged Potter Maggie Higginbotham Micheal Flude Paula Hume

1. The minutes of the meeting held 3rd August 2023 were agreed by all to be a true reflection of the meeting.
2. Practice Update Louis –

TOPIC	NOTES
Staff Updates	Dr Wilson <ul style="list-style-type: none"> - Retainer GP - 2 days a week <ul style="list-style-type: none"> o Mondays and Tuesdays - Working opposite to Nina Dianne and Pippa <ul style="list-style-type: none"> - Receptionists Shannon <ul style="list-style-type: none"> - Moved from reception to secretary and admin
Staff Photo board	Knew we were going to be undergoing some staff changes, but have sourced a photographer for our team photographs ready for a board in reception.
Health check machine	Links with your health record so that height weight and BP are put onto your record
Painting	Building maintenance work completed <ul style="list-style-type: none"> - Soffits and facias decorated - Bay window - Front door (to be changed)

Park Lane Participation Group

Parkrun Practice	We have signed up to be a 'parkrun practice'
AA speaker	Topics for next year? We have a patient who would like to do an alcohol dependence advice and support talk
Stay Safe Warm & Healthy	Wednesday 6 th December <ul style="list-style-type: none"> - Dr Parkes - Ellie (social prescriber) - Sean (social prescriber)
Padley House donations	Starting December

3.

Janet will send card to Dr Wilson welcoming him to the team from the PPG. He will be working 2 days a week, Monday, and Tuesday. This has meant that there are more appointments available and has resulted in reducing the pressure early in the week, as there will now be 4 doctors working on Monday and Tuesday.

It was suggested by the group that it would be beneficial if the health check machine was added to the information on the TV screen in the waiting room.

Louis requested from the group if they knew the contact details of a builder/handyman to erect a handrail from the door to the bottom of the drive.

Parkrun Practice – Park Lane have signed up to this initiative to promote health and wellbeing to staff and patients. This is a 5km run which is held weekly.

Janet suggested that posters should be put up to advertise the initiative.

AA speaker – it was discussed and agreed this would be a good topic for one of our PPG events. The group would like to have the first event early in the year – April?

Padley House donations – from December. These can be tinned / dried food, clothes, toys, or books.

4. Flu / Covid clinics – Louis advised they had vaccinated 1,400 Flu, and 990 Covid and that the clinics had run well.
5. Suggestions for further workshops - Other topics discussed were skin cancer, bowel cancer and possibly Diabetes. As we have a speaker prepared to do a talk on AA this would be the first one of 2024 to be held in April, once the clocks have “sprung forward!”
6. Darley Abbey Stay Safe, Warm and Healthy – Now on Wednesday 6th December-see attached poster. All PPG members are welcome, as guides, meeters & greeters, promoting PPG and practice. **Please let Janet know if attending.** Volunteers to put up posters, give flyers etc. in Allestree please get in contact with Louis or Paula for resources.

Park Lane Participation Group

7. AOB

Helena suggested that the list of staff explaining their roles could be added to the TV screen in the waiting room.

Alan advised that he was being asked by people what was a social prescriber?

There was also a question of the housebound patients and to make sure they were all included.

Helena to message Louis with names of housebound patients.

8. Dates for next year's meetings.

January 18th or 25th

Mar AGM 14th 21st Easter is Sunday 31st March

April 4th 11th 18th 25th

July 4th 11th 18th 25th

October 3rd, 10th 17th, 24th 31st

Would everyone let Caroline know which dates they can make please.

The meeting closed at 20:10.